



COVID-19 EXPOSURE RESPONSE CHECKLIST

CDC guidance for SARS-CoV-2 infection may be adapted by state and local health departments to respond to rapidly changing local circumstances.

Pre-Exposure Precautions

If someone thinks they have been exposed and/or shows symptoms of COVID-19, contact owner right away.

- Designate a safety captain to review COVID-19 policies and procedures
- Have in place PPE requirements and supplies
- Cleaning log and infection-control plan
- Review updated policies and procedures
 - Social distancing
 - Alternative service options (mobile waiting room, telehealth, and curbside service)
 - Market to patients as needed about updated policies for safety
- Screening
 - Follow up with patients and employees using the symptom checklist



Step 1:

Immediate Response

- Have employee go/stay home and/or to health care provider immediately; monitor symptoms and get tested if available
- What kind of exposure occurred? In the practice or outside?
- Notify employees of process and remain calm
 - Avoid exposed area
 - Have a plan to clean and disinfect exposed area when able
- Employer to provide at-home checklist/symptom checker
- Review pay options for employees if mandated to stay home
 - Review Families First Coronavirus Response Act guidelines to determine sick pay



Step 2:

Staff Response

Notify employees that they can get a COVID-19 test at any time.

- Avoid the exposed or potentially exposed work area for 24 hours if possible
 - Remain calm
 - Have a plan to deep clean and disinfect the area of exposed employee or patient
- Encourage employees to follow any new policies or procedures related to illness:
 - Cleaning and disinfecting; work meetings and travel
 - PPE
 - Social distancing
 - Hand washing
 - Symptom monitoring

Step 3:

Environmental Response

- Avoid the exposed or potentially exposed work area for the remainder of the day if possible
 - Remain calm
 - Have a plan to deep clean and disinfect the area of exposed employee or patient
- Encourage employees and patients to follow any new policies or procedures related to illness:
 - PPE
 - Social distancing
 - Hand washing
 - Symptom monitoring

Step 4:

Return to Work

- Monitor federal, state, and local public health communications about COVID-19



Follow link for precautions and returning to work:
[https://www.cdc.gov/coronavirus/2019-ncov/
community/resuming-business-toolkit.html](https://www.cdc.gov/coronavirus/2019-ncov/community/resuming-business-toolkit.html)



Resources

- <https://www.cdc.gov/niosh/>
- <https://www.osha.gov/shpguidelines/hazard-identification.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-risk-assessment-hcp.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>
- <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>
- <https://www.cdc.gov/coronavirus/2019-ncov/community/critical-workers/implementing-safety-practices.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/checklist-household-ready.html>
- <https://www.irs.gov/newsroom/employers-can-grant-paid-leave-for-covid-19>
- <https://www.cdc.gov/coronavirus/2019-ncov/hcp/return-to-work.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/hcp/using-ppe.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/communication/communities-schools-workplaces.html>
- <https://audigyceo.com/viewasset?eID=1818155>
- <https://audigyceo.com/v25/nl/#/readingroom/39459/54738>